

TOWN OF WAYNE

Incorporated February 12, 1798

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Wayne, Maine 04284

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Town of Wayne Construction Bid Process Policy

November 24, 2009

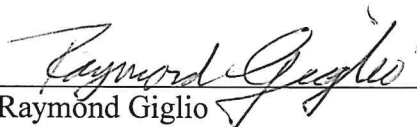
When the Town of Wayne is requesting a quote on a project the Request for Quote (RFQ) will be mailed to all Wayne area relevant contractors listed in attached document. The Town shall advertise in "The Messenger" when requesting proposals and may choose to put an advertisement in the Kennebec Journal or other newspaper requesting bidders to go to the Town's website to get the RFQ. The RFQ shall have a clause stating if the contractor has never done work for the Town of Wayne they must provide the following:

- (3) References of municipalities/business where the contractor has done work.
- Of those three references one must be of a similar job done within the last 12 months.
- Proof of liability insurance (a minimum of \$400,000)

The Town of Wayne shall diligently update the Wayne area construction contractor's list on a six-month basis to ensure capture of all area contractors.



Gary Kenny



Raymond Giglio



David Criss

Lawrence Stewart



Carroll Paradis