# Audited Financial Statements and Other Financial Information

# Town of Wayne, Maine

June 30, 2018



Proven Expertise and Integrity

# CONTENTS

# JUNE 30, 2018

	PAGE
INDEPENDENT AUDITORS' REPORT	1 - 3
MANAGEMENT'S DISCUSSION AND ANALYSIS	4 - 10
BASIC FINANCIAL STATEMENTS	
GOVERNMENT-WIDE FINANCIAL STATEMENTS	
STATEMENT A - STATEMENT OF NET POSITION	11
STATEMENT B - STATEMENT OF ACTIVITIES	12 - 13
FUND FINANCIAL STATEMENTS	
STATEMENT C - BALANCE SHEET - GOVERNMENTAL FUNDS	14
STATEMENT D - RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET POSITION	15
STATEMENT E - STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS	16
STATEMENT F - RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES	17
NOTES TO FINANCIAL STATEMENTS	18 - 37
REQUIRED SUPPLEMENTARY INFORMATION	
REQUIRED SUPPLEMENTARY INFORMATION DESCRIPTION	38
SCHEDULE 1 - BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS - BUDGET AND ACTUAL - GENERAL FUND	39
OTHER SUPPLEMENTARY INFORMATION	
OTHER SUPPLEMENTARY INFORMATION DESCRIPTION	40
SCHEDULE A - SCHEDULE OF DEPARTMENTAL OPERATIONS - GENERAL FUND	41 - 43

SCHEDULE B - COMBINING BALANCE SHEET - NONMAJOR GOVERNMENTAL FUNDS	44
SCHEDULE C - COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS	45
SPECIAL REVENUE FUNDS DESCRIPTION	46
SCHEDULE D - COMBINING BALANCE SHEET - NONMAJOR SPECIAL REVENUE FUNDS	47 - 49
SCHEDULE E - COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS	50 - 52
CAPITAL PROJECTS FUNDS DESCRIPTION	53
SCHEDULE F - COMBINING BALANCE SHEET - NONMAJOR CAPITAL PROJECTS FUNDS	54 - 57
SCHEDULE G - COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - NONMAJOR CAPITAL PROJECTS FUNDS	58 - 61
PERMANENT FUNDS DESCRIPTION	62
SCHEDULE H - COMBINING BALANCE SHEET - NONMAJOR PERMANENT FUNDS	63
SCHEDULE I - COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - NONMAJOR PERMANENT FUNDS	64
GENERAL CAPITAL ASSETS DESCRIPTION	65
SCHEDULE J - SCHEDULE OF GENERAL CAPITAL ASSETS BY FUNCTION	66
SCHEDULE K - SCHEDULE OF CHANGES IN GENERAL CAPITAL ASSETS BY FUNCTION	67
FEDERAL COMPLIANCE	
INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS	68 - 69



# Proven Expertise and Integrity INDEPENDENT AUDITORS' REPORT

Board of Selectmen Town of Wayne Wayne, Maine

#### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Wayne, Maine, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Town of Wayne, Maine's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

# <u>Opinions</u>

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Wayne, Maine as of June 30, 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Other Matters

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4 through 10 and 39 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Wayne, Maine's basic financial statements. The Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund financial statements and capital assets schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund financial statements and capital assets schedules are the responsibility of management and were derived from and related directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of

the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund financial statements and capital assets schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 23, 2019, on our consideration of the Town of Wayne, Maine's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Wayne, Maine's internal control over financial reporting and compliance.

Buxton, Maine May 23, 2019

# REQUIRED SUPPLEMENTARY INFORMATION MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2018

#### (UNAUDITED)

The following management's discussion and analysis of Town of Wayne, Maine's financial performance provides an overview of the Town's financial activities for the fiscal year ended June 30, 2018. Please read it in conjunction with the Town's financial statements.

#### **Financial Statement Overview**

The Town of Wayne's basic financial statements include the following components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also includes required supplementary information which consists of the general fund budgetary comparison schedule, and other supplementary information which includes combining and other schedules.

#### **Basic Financial Statements**

The basic financial statements include financial information in two differing views: the government-wide financial statements and the fund financial statements. These basic financial statements also include the notes to financial statements that explain in more detail certain information in the financial statements and also provide the user with the accounting policies used in the preparation of the financial statements.

#### **Government-Wide Financial Statements**

The government-wide financial statements provide a broad view of the Town's operations in a manner that is similar to private businesses. These statements provide both short-term as well as long-term information in regards to the Town's financial position. These financial statements are prepared using the accrual basis of accounting. This measurement focus takes into account all revenues and expenses associated with the fiscal year regardless of when cash is received or paid. The government-wide financial statements include the following two statements:

The Statement of Net Position - this statement presents *all* of the government's assets, deferred outflows of resources, liabilities and deferred inflows of resources with the difference being reported as net position.

The Statement of Activities - this statement presents information that shows how the government's net position changed during the period. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows.

Both of the above mentioned financial statements have one column for the Town's activity. The type of activity presented for the Town of Wayne is:

 Governmental activities - The activities in this section are mostly supported by taxes and intergovernmental revenues (federal and state grants). All of the Town's basic services are reported in governmental activities, which include general government, public safety, highways and roads, education, sanitation, recreation and unclassified.

#### **Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Wayne, like other local governments uses fund accounting to ensure and demonstrate compliance with financial related legal requirements. All of the funds of the Town of Wayne can be categorized as governmental funds.

Governmental funds: All of the basic services provided by the Town are financed through governmental funds. Governmental funds are used to account for essentially the same functions reported in governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, the governmental fund financial statements focus on near-term inflows and outflows of spendable resources. They also focus on the balance of spendable resources available at the end of the fiscal year. Such information will be useful in evaluating the government's near-term financing requirements. This approach is known as the current financial resources measurement focus and the modified accrual basis of accounting. Under this approach, revenues are recorded when cash is received or when susceptible to accrual. Expenditures are recorded when liabilities are incurred and due. These statements provide a detailed short-term view of the Town's finances to assist in determining whether there will be adequate financial resources available to meet the current needs of the Town.

Because the focus of governmental funds is narrower than that of government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities. These reconciliations are presented on the page immediately following each governmental fund financial statement.

The Town of Wayne presents two columns in the governmental funds balance sheet and the governmental funds statement of revenues, expenditures and changes in fund balances. The Town's major governmental fund is the general fund. All other

funds are shown as nonmajor and are combined in the "Other Governmental Funds" column on these statements.

The general fund is the only fund for which the Town legally adopted a budget. The Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund provides a comparison of the original and final budget and the actual expenditures for the current year.

#### **Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the Government-Wide and the Fund Financial Statements. The Notes to Financial Statements can be found following the Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities.

#### **Required Supplementary Information**

The basic financial statements are followed by a section of required supplementary information, which includes a Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund.

#### Other Supplementary Information

Other supplementary information follows the required supplementary information. These combining and other schedules provide information in regards to nonmajor funds, capital asset activity and other detailed budgetary information for the general fund.

# **Government-Wide Financial Analysis**

Our analysis below focuses on the net position, and changes in net position of the Town's governmental activities. The Town's total net position for governmental funds is \$4,134,137 compared to \$4,109,403 in the prior year, an increase of \$24,734.

Unrestricted net position - the part of net position that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation, or other legal requirements - decreased to a balance of \$1,253,559 at the end of this year for governmental activities.

Table 1
Town of Wayne, Maine
Net Position
June 30,

	Governmental Activities					
		2018		2017		
Assets:						
Current Assets	\$	1,378,942	\$	1,410,697		
Capital Assets		3,505,531		3,466,531		
Total Assets		4,884,473		4,877,228		
Liabilities:						
Current Liabilities		269,800		239,838		
Long-term Debt Outstanding		461,000		522,000		
Total Liabilities		730,800		761,838		
Deferred Inflows of Resources:		19,536		1,925		
Prepaid Taxes						
Total Deferred Inflows of Resources		19,536		1,925		
Net Position:						
Net Investment in Capital Assets		2,808,531		2,741,629		
Restricted		72,047		83,570		
Unrestricted		1,253,559		1,288,266		
Total Net Position	\$	4,134,137	\$	4,109,403		

# **Revenues and Expenses**

Revenues increased by 9.91% and expenses increased by 4.44% from the prior year. The increase in revenues was primarily due to increases in taxes and miscellaneous revenues. The increase in expenditures was primarily due to increases in education.

Table 2
Town of Wayne, Maine
Change in Net Position
For the Years Ended June 30,

	2018		2017
_			
Revenues			
Program Revenues:	40.000		
Charges for services	\$ 18,860	\$	20,258
Operating grants & contributions	31,196		30,708
General Revenues:	0.000.440		0.050.404
Taxes	3,208,413		2,952,191
Grants & contributions not restricted	407.000		00.400
to specific programs	137,086		98,422
Miscellaneous	 148,435		122,985
Total Revenues	 3,543,990		3,224,564
Expenses			
General government	291,615		288,763
Public safety	111,642		106,513
Highways and roads	413,582		415,712
Sanitation	96,944		106,063
Cobbossee watershed	2,536		2,462
Recreation	32,504		28,510
Organizations and social services	26,178		23,916
Unclassified	121,571		159,988
Education	2,171,858		2,033,394
County tax	190,010		187,625
Overlay	3,906		2,265
Interest on long-term debt	17,965		14,272
Total Expenses	3,519,256		3,369,483
Change in Net Position	24,734		(144,919)
Net Postion - July 1, Restated	4,109,403		4,254,322
Net Position - June 30	\$ 4,134,137	\$	4,109,403
	 	-	

# **Financial Analysis of the Town's Fund Statements**

Governmental funds: The financial reporting focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information may be useful in assessing the Town's financial

requirements. In particular, unassigned fund balance may serve as a useful measure of a government's financial position at the end of the year, and the net resources available for spending.

Table 3
Town of Wayne, Maine
Fund Balances - Governmental Funds
June 30,

			2017
	2018	(R	lestated)
Major Funds:	_		
General Fund:			
Committed	\$ 100,000	\$	100,000
Unassigned	495,661		629,120
Total Major Funds	\$ 595,661	\$	729,120
Nonmajor Funds:			
Special Revenue Funds:			
Assigned	\$ 30,202	\$	19,768
Unassigned	(7,110)		(4,103)
Capital Projects Funds:			
Assigned	513,627		441,591
Unassigned	(2,375)		(1,097)
Permanent Funds:			
Restricted	72,047		83,570
Total Nonmajor Funds	\$ 606,391	\$	539,729

The general fund total fund balance decreased by \$133,459 from the prior fiscal year primarily due to transfers to other funds. The nonmajor funds total fund balances increased by \$66,662 from the prior fiscal year primarily due to bond proceeds and transfers from other funds.

# **Budgetary Highlights**

There was no significant difference between the original and final budget for the general fund.

The general fund actual revenues were under budgeted amounts by \$12,063. This was primarily due to all categories being receipted under budgeted amounts except for excise taxes, intergovernmental, interest income and transfers from other funds.

The general fund actual expenditures were over budget by \$21,396. All expenditure categories were over budget with the exception of public safety, highways and roads, organizations and social services and overlay.

#### **Capital Asset and Debt Administration**

#### **Capital Assets**

As of June 30, 2018, the net book value of capital assets recorded by the Town increased by \$39,000. This increase was a result of capital additions of \$209,646 less current year depreciation expense of \$170,646.

# Table 4 Town of Wayne, Maine Capital Assets (Net of Depreciation) June 30,

	2018	2017			
Land Buildings and improvements Machinery and equipment Vehicles Infrastructure	\$ 705,000 248,668 37,051 309,060 2,205,752	\$	705,000 214,165 43,569 320,696 2,183,101		
Total	\$ 3,505,531	\$	3,466,531		

#### Debt

At June 30, 2018, the Town had \$697,000 in bonds outstanding versus \$723,000 last year. Other obligations include accrued compensated absences as shown in Note 5 of Notes to Financial Statements.

#### **Currently Known Facts, Decisions, or Conditions**

# **Economic Factors and Next Year's Budgets and Rates**

The Town has steadily maintained a sufficient unassigned fund balance to sustain government operations for a period of approximately four months, while also maintaining significant reserve accounts for future capital and program needs.

#### **Contacting the Town's Financial Management**

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Town Finance Department at P.O. Box 400, Wayne, Maine 04284.

# STATEMENT OF NET POSITION JUNE 30, 2018

	Governmental Activities
ASSETS	
Current assets:	
Cash and cash equivalents Accounts receivable (net of allowance for uncollectibles):	\$ 1,171,314
Taxes	119,754
Liens	68,394
Other	19,480
Total current assets	1,378,942
Total current assets	1,370,342
Noncurrent assets: Capital assets:	
Land and other assets not being depreciated	705,000
Buildings, equipment and infrastructure net of accumulated depreciation	2,800,531
Total noncurrent assets	3,505,531
TOTAL ASSETS	\$ 4,884,473
LIADULTICO	
LIABILITIES	
Current liabilities:	
Accounts payable	\$ 16,599
Due to other governments	537
Current portion of long-term obligations	252,664
Total current liabilities	269,800
Noncurrent liabilities:	
Noncurrent portion of long-term obligations:	
Bonds payable	461,000
Total noncurrent liabilities	461,000
Total Honourion habilities	401,000
TOTAL LIABILITIES	730,800
	100,000
DEFERRED INFLOWS OF RESOURCES	
Prepaid taxes	19,536
TOTAL DEFERRED INFLOWS OF RESOURCES	19,536
TOTAL DELICITIED HAI LOWG OF THEOGOTIGES	10,000
NET POSITION	
Net investment in capital assets	2,808,531
Restricted	72,047
Unrestricted	1,253,559
TOTAL NET POSITION	4,134,137
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES	<b>.</b>
AND NET POSITION	\$ 4,884,473

# STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2018

Net (Expense) Revenue & Changes

			Program Revenues						in Net Position
Functions/Programs	 Expenses	Charges for Services		Operating Grants & Contributions		Capital Grants & Contributions			Governmental Activities
Governmental activities:									
General government	\$ 291,615	\$	6,390	\$	-	\$	-	\$	(285,225)
Public safety	111,642		1,162		-		-		(110,480)
Highways and roads	413,582		-		31,196		-		(382,386)
Sanitation	96,944		-		-		-		(96,944)
Cobbossee watershed	2,536		-		-		-		(2,536)
Recreation	32,504		11,308		-		-		(21,196)
Organizations and social services	26,178		-		-		-		(26,178)
Unclassified	121,571		-		-		-		(121,571)
Education	2,171,858		-		-		-		(2,171,858)
County tax	190,010		-		-		-		(190,010)
Overlay	3,906		-		-		-		(3,906)
Capital outlay	38,945		-		-		-		(38,945)
Interest on long-term debt	17,965								(17,965)
Total government	\$ 3,519,256	\$	18,860	\$	31,196	\$	-		(3,469,200)

# STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2018

	Governmental Activities
Changes in net position:	
Net (expense) revenue	(3,469,200)
General revenues:	
Taxes:	
Property taxes, levied for general purposes	2,928,549
Excise taxes	279,864
Grants and contributions not restricted to	
specific programs	137,086
Miscellaneous	148,435
Total general revenues	3,493,934
Change in net position	24,734
NET POSITION - JULY 1, RESTATED	4,109,403
NET POSITION - JUNE 30	\$ 4,134,137

# BALANCE SHEET - GOVERNMENTAL FUNDS JUNE 30, 2018

		General Fund	Gov	Other vernmental Funds	Total Governmental Funds		
ASSETS	-						
Cash and cash equivalents Accounts receivable (net of allowance for uncollectibles):	\$	993,823	\$	177,491	\$	1,171,314	
Taxes		119,754		-		119,754	
Liens		68,394		-		68,394	
Other		19,480		-		19,480	
Due from other funds		11,512		440,412		451,924	
TOTAL ASSETS	\$	1,212,963	\$	617,903	\$	1,830,866	
LIABILITIES Accounts payable Due to other governments Due to other funds	\$	16,599 537 440,412	\$	- - 11,512	\$	16,599 537 451,924	
TOTAL LIABILITIES		457,548		11,512		469,060	
DEFERRED INFLOWS OF RESOURCES Deferred tax revenue Prepaid taxes TOTAL DEFERRED INFLOWS OF RESOURCES		140,218 19,536 159,754		- - -		140,218 19,536 159,754	
FUND BALANCES							
Nonspendable Restricted		-		- 72,047		- 72,047	
Committed		100,000		12,041		100,000	
Assigned		100,000		543,829		543,829	
Unassigned		495,661		(9,485)		486,176	
TOTAL FUND BALANCES		595,661		606,391		1,202,052	
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$	1,212,963	\$	617,903	\$	1,830,866	

# RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET POSITION JUNE 30, 2018

	Total Governmental Funds
Total Fund Balances Amounts reported for governmental activities in the Statement of Net Position are different because:	\$ 1,202,052
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds, net of accumulated depreciation  Other long-term assets are not available to pay for current-period expenditures and therefore are deferred in the funds shown above:	3,505,531
Taxes and liens receivable  Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds:	140,218
Bonds payable Accrued compensated absences	(697,000) (16,664)
Net position of governmental activities	\$ 4,134,137

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2018

REVENUES		General Fund	Go	Other vernmental Funds	Go	Total overnmental Funds
Taxes:	Φ	0.000.005	Φ		Φ	0.000.005
Property	\$	2,903,235	\$	-	\$	2,903,235
Excise		279,864		-		279,864
Intergovernmental		145,824		22,458		168,282
Charges for services		7,552		11,308		18,860
Miscellaneous revenues		22,398		126,037		148,435
TOTAL REVENUES		3,358,873		159,803		3,518,676
EXPENDITURES Current:						
General government		279,079		-		279,079
Public safety		89,290		-		89,290
Highways and roads		287,779		-		287,779
Sanitation		96,944		-		96,944
Cobbossee watershed		2,536		_		2,536
Recreation		23,766		-		23,766
Organizations and social services		26,178		-		26,178
Unclassified		7,804		113,767		121,571
Education		2,171,858		-		2,171,858
County tax		190,010		_		190,010
Overlay		3,906		_		3,906
Capital outlay		, -		248,591		248,591
Debt service:				•		•
Principal		201,000		-		201,000
Interest		17,965		-		17,965
TOTAL EXPENDITURES		3,398,115		362,358		3,760,473
EXCESS REVENUES OVER						
(UNDER) EXPENDITURES		(39,242)		(202,555)		(241,797)
OTHER FINANCING SOURCES (USES)				4== 000		475.000
Bond proceeds		-		175,000		175,000
Transfers in		5,902		100,119		106,021
Transfers (out)		(100,119)		(5,902)		(106,021)
TOTAL OTHER FINANCING SOURCES (USES)		(94,217)		269,217		175,000
NET CHANGE IN FUND BALANCES		(133,459)		66,662		(66,797)
FUND BALANCES - JULY 1, RESTATED		729,120		539,729		1,268,849
FUND BALANCES - JUNE 30	\$	595,661	\$	606,391	\$	1,202,052

See accompanying independent auditors' report and notes to financial statements.

# RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2018

Net change in fund balances - total governmental funds (Statement E)	\$	(66,797)
Amounts reported for governmental activities in the Statement of Activities (Statement B) are different because:		
Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense allocated to those expenditures over the life of the assets:		
Capital asset acquisitions		209,646
Depreciation expense		(170,646) 39,000
		00,000
Revenues in the Statement of Activities that do not provide current financial		
resources are not reported as revenues in the funds Taxes and liens receivable		25,314
		,
Debt proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Position		(175,000)
		(110,000)
Repayment of long-term debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of		
Net Position		202,902
		_
Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds:		
Accrued compensated absences		(685)
Change in not position of governmental activities (Statement B)	¢	24 724
Change in net position of governmental activities (Statement B)	Φ	24,734

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Reporting Entity**

The Town of Wayne was incorporated under the laws of the State of Maine. The Town operates under the Town manager form of government and provides the following services: general government, public safety, highways and roads, sanitation, education, recreation and unclassified.

The Town's financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations).

The Town's combined financial statements include all accounts and all operations of the Town. We have determined that the Town has no component units as described in GASB Statement No. 14 and amended by GASB Statements No. 39 and No. 61.

#### Implementation of New Accounting Standards

During the year ended June 30, 2018, the following statements of financial accounting standards issued by the Governmental Accounting Standards Board became effective:

Statement No. 75, "Accounting and Financial Reporting for Postemployment Benefits Other than Pensions." The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for postemployment benefits other than pensions (other postemployment benefits or OPEB). It also improves information provided by state and local governmental employers about financial support for OPEB that is provided by other entities. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for all postemployment benefits (pensions and OPEB) with regard to providing decision-useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency. Management has determined the impact of this Statement is not material to the financial statements.

Statement No. 81, "Irrevocable Split-Interest Agreements". The objective of this Statement is to improve accounting and financial reporting for irrevocable split-interest agreements by providing recognition and measurement guidance for situations in which a government is a beneficiary of the agreement. Split-interest agreements are a type of giving agreement used by donors to provide resources to two or more beneficiaries, including governments. Split-interest agreements can be created through trusts or other

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

legally enforceable agreements with characteristics that are equivalent to split-interest agreements in which a donor transfers resources to an intermediary to hold and administer for the benefit of a government and at least one other beneficiary. Examples of these types of agreements include charitable lead trusts, charitable remainder trusts, and life-interests in real estate. As such, this Statement requires that a government that receives resources pursuant to an irrevocable split-interest agreement recognize assets, liabilities, and deferred inflows of resources at the inception of the agreement. Management has determined the impact of this Statement is not material to the financial statements.

Statement No. 85, "Omnibus 2017." The objective of this Statement is to address practice issues that have been identified during implementation and application of certain GASB Statements. This Statement addresses a variety of topics including issues related to blending component units, goodwill, fair value measurement and application, and postemployment benefits (pensions and other postemployment benefits [OPEB]). Management has determined the impact of this Statement is not material to the financial statements.

Statement No. 86, "Certain Debt Extinguishment Issues." The primary objective of this Statement is to improve consistency in accounting and financial reporting for insubstance defeasance of debt by providing guidance for transactions in which cash and other monetary assets acquired with only existing resources - resources other than the proceeds of refunding debt - are placed in an irrevocable trust for the sole purpose of extinguishing debt. This Statement also improves accounting and financial reporting for prepaid insurance on debt that is extinguished and notes to financial statements for debt that is defeased in substance. Management has determined the impact of this Statement is not material to the financial statements.

# **Government-Wide and Fund Financial Statements**

The Town's basic financial statements include both government-wide (reporting the Town as a whole) and fund financial statements (reporting the Town's major funds).

Both the government-wide and fund financial statements categorize primary activities as either governmental or business-type. All activities for the Town are categorized as governmental.

In the government-wide Statement of Net Position, the governmental activities column is (a) presented on a consolidated basis by column, and (b) is reported on a full

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

accrual, economic resources basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Town's net position is reported in three parts - net investment in capital assets; restricted net position; and unrestricted net position. The Town first utilizes restricted resources to finance qualifying activities.

The government-wide Statement of Activities reports both the gross and net cost of each of the Town's functions (general government, public safety, etc.) excluding fiduciary activities. The functions are also supported by general government revenues (property taxes, certain intergovernmental revenues, miscellaneous revenues, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function. Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants. For the most part, the interfund activity has been eliminated from these government-wide financial statements.

The net costs (by function) are normally covered by general revenue (taxes, certain intergovernmental revenues and charges for services, etc.).

The Town does not allocate indirect costs. All costs are charged directly to the corresponding department.

The government-wide focus is more on the sustainability of the Town as an entity and the change in the Town's net position resulting from the current year's activities.

#### Measurement Focus - Basic Financial Statements & Fund Financial Statements

The financial transactions of the Town are reported in the individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund balances, revenues and expenditures/expenses. The various funds are reported by generic classification within the financial statements. The following fund types are used by the Town:

#### 1. Governmental Funds:

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Town:

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

# Major Fund

a. The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

#### Nonmajor Funds

- b. Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.
- Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.
- d. Permanent Funds are used to account for assets held by the Town that are legally restricted pursuant to Title 30-A, §5653 of the Maine State Statutes, as amended, and unless otherwise specified, only earnings, and not principal, may be used for purposes that benefit the Town or its citizenry. The Town's policy for authorizing and spending investment income follows State statutes.

The emphasis in fund financial statements is on the major funds in the governmental activity category. Nonmajor funds by category are summarized into a single column, GASB Statement No. 34 sets forth minimum criteria (percentage of the assets, deferred outflows of resources, liabilities, deferred inflows of resources, revenues, or expenses of either the fund category or the governmental and enterprise combined) for the determination of major funds. The nonmajor funds are combined in a column in the fund financial statements. Both fiduciary funds and component units that are fiduciary in nature have been excluded from these financial statements.

# **Basis of Accounting**

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### 1. Accrual

Governmental activities in the government-wide financial statements and fiduciary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

#### Modified Accrual

The governmental fund financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

#### **Budget**

The Town's policy is to adopt an annual budget for operations. The budget is presented on the modified accrual basis of accounting which is consistent with generally accepted accounting principles.

The following procedures are followed in establishing budgetary data reflected in the financial statements:

- 1. Early in the second half of the year the Town prepares a budget for the fiscal year beginning July 1. The operating budget includes proposed expenditures and the means of financing them.
- 1. A meeting of the Board of Selectmen was called for the purpose of adopting the proposed budget after public notice of the meeting was given.
- 1. The budget was adopted subsequent to passage by the inhabitants of the Town.

#### **Deposits and Investments**

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

It is the Town's policy to value investments at fair value. None of the Town's investments are reported at amortized cost. The Town Treasurer is authorized by State Statutes to invest all excess funds in the following:

- Obligations of the U.S. Government, its agencies and instrumentalities
- Certificates of deposits and other evidences of deposits at banks, savings and loan associations, and credit unions
- Repurchase agreements
- Money market mutual funds

The Town of Wayne has no formal investment policy but instead follows the State of Maine Statutes.

#### Receivables

Receivables include amounts due from governmental agencies. All receivables are current and therefore due within one year. Receivables are reported net of an allowance for uncollectible accounts and revenues net of uncollectibles. Allowances are reported when accounts are proven to be uncollectible. Allowances for uncollectible accounts netted with accounts receivable were \$19,480 for the year ended June 30, 2018. The allowance for uncollectible accounts is estimated to be \$0 as of June 30, 2018.

#### **Interfund Receivables and Payables**

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "due to/from other funds". While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Any residual balances outstanding between governmental activities and business-type activities are reported in the governmental-wide financial statements as "internal balances".

#### **Transactions Between Funds**

Legally authorized transfers are treated as interfund transfers and are included in the results of operations of Governmental Funds.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Capital Assets

Capital assets purchased or acquired with an original cost of \$5,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported

at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Infrastructure such as streets, traffic signals, and signs are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the estimated useful lives.

The assets are valued at historical cost when available and estimated historical cost where actual invoices or budgetary data was unavailable. Donated fixed assets are valued at their estimated fair market value on the date received. All retirements have been recorded by eliminating the net carrying values.

Infrastructure assets include roads, bridges, underground pipe (other than related to independently owned utilities), traffic signals, etc. These infrastructure assets are likely to be the largest asset class of the Town. The Town has not retroactively recorded infrastructure.

#### Estimated useful lives are as follows:

Buildings	20 - 50 years
Infrastructure	50 - 100 years
Machinery and equipment	3 - 50 years
Vehicles	3 - 25 years

#### **Long-term Obligations**

The accounting treatment of long-term debt depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

All long-term debt to be repaid from governmental and business-type resources is reported as liabilities in government-wide statements. The long-term debt consists of bonds payable and accrued compensated absences.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Long-term debt for governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and payment of principal and interest reported as expenditures. The accounting for proprietary funds is the same in the fund statements as it is in the government-wide statements.

#### Compensated Absences

The Town's policies regarding vacation and sick time do permit employees to accumulate earned but unused vacation and sick leave. The liability for these compensated absences is recorded as long-term debt in the government-wide financial statements. In the fund financial statements, governmental funds report only the compensated absence liability payable from expendable available financial resources, while the proprietary funds report the liability as it is incurred. As of June 30, 2018, the Town's liability for compensated absences is \$16,664.

#### **Net Position**

Net position represents the difference between all other elements in a statement of financial position. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for those assets, and adding back unspent proceeds. Net position is reported as restricted when there are limitations imposed on its use either through enabling legislations adopted by the Town or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Unrestricted net position is the net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or restricted net position.

#### Fund Balance

In the fund financial statements, fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the Town is bound to honor constraints on the specific purpose for which amounts in the funds can be spent. Fund balance is reported in five components - nonspendable, restricted, committed, assigned and unassigned.

Nonspendable - This includes amounts that cannot be spent either because they are not in spendable form or because they are legally or contractually required to be maintained intact.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Restricted - This includes amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

Committed - This includes amounts that can be used only for specific purposes determined by a formal action of the inhabitants of the Town. The inhabitants of the Town through Town meetings are the highest level of decision-making authority of the Town. Commitments may be established, modified, or rescinded only through a Town meeting vote.

Assigned - This includes amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. The authority for assigning fund balance is expressed by the Board of Selectmen.

Unassigned - This includes all other spendable amounts. The general fund is the only fund that reports a positive unassigned fund balance amount. Other governmental funds besides the general fund can only report a negative unassigned fund balance amount.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balances are available, the Town considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the Town considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the Town meeting vote has provided otherwise in its commitment or assignment actions.

#### Deferred Outflows and Inflows of Resources

In addition to assets, the statement of financial position and/or balance sheet will at times report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Town currently has no deferred outflows of resources.

In addition to liabilities, the statement of financial position and or balance sheet will at times report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Town has deferred tax revenues, which arises only under a modified accrual basis of accounting that qualifies for reporting in this category. Accordingly, this item is reported in the governmental funds balance sheet. Prepaid taxes also qualify for reporting in this category. This item is reported in both the statements of net position and governmental funds balance sheet. All items in this category are deferred and recognized as an inflow of resources in the period that the amounts become available.

# Revenue Recognition - Property Taxes - Modified Accrual Basis

The Town's property tax for the current year was levied August 8, 2017 on the assessed value listed as of April 1, 2017, for all real and personal property located in the Town. Taxes were due in three installments on October 1, 2017, January 31, 2018 and April 1, 2018. Interest on unpaid taxes commenced on October 2, 2017, February 2, 2018 and April 2, 2018, at 7% per annum.

Property tax revenues are recognized when they become available. Available includes those property tax receivables expected to be collected within sixty days after year end. The remaining receivables have been recorded as deferred revenues.

The Town is permitted by the laws of the State of Maine to levy taxes up to 105% of its net budgeted expenditures for the related fiscal period. The amount raised in excess of 100% is referred to as overlay and amounted to \$9,970 for the year ended June 30, 2018.

Tax liens are placed on real property within twelve months following the tax commitment date if taxes are delinquent. The Town has the authority to foreclose on property eighteen months after the filing of the lien if tax liens and associated costs remain unpaid.

#### **Program Revenues**

Program revenues include all directly related income items applicable to a particular program (charges to customers or applicants for goods, services, or privileges provided; operating or capital grants and contributions, including special assessments).

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **Encumbrance Accounting**

Encumbrances are not liabilities and, therefore, are not recorded as expenditures until receipt of material or service. For budgetary purposes, appropriations lapse at fiscal year-end. The Town does not utilize encumbrance accounting for its general fund.

#### Use of Estimates

During the preparation of the Town's financial statements, management is required to make estimates and assumptions that affect the reported amounts of assets, liabilities, and disclosure of contingent items as of the date of the financial statements and the reported amounts of revenues and expenses/expenditures during the reporting period. Actual results may differ from these estimates.

#### NOTE 2 - DEPOSITS AND INVESTMENTS

The Town's investment policies, which follow state statutes, require that all investments be made considering the safe and sound investment of principal and preservation of capital in the overall portfolio, maintenance of sufficient liquidity to meet day-to-day operations and other cash requirements and maximization of income, within established investment risk guidelines, with consistent cash flows throughout the budgetary cycle. These investment policies apply to all Town funds.

#### **Deposits:**

Custodial credit risk for deposits is the risk that, in the event of a failure of a depository financial institution, the Town will not be able to recover its deposits. The Town does not have a policy covering custodial credit risk for deposits. However, the Town maintains deposits in qualifying financial institutions that are a member of the FDIC or NCUSIF as defined in Title 30-A, Section 5706 of the Maine Revised Statutes.

At June 30, 2018, the Town's deposits amounting to \$1,171,314 were comprised of bank deposits of \$1,188,479. Of these deposits, \$392,531 were fully insured by federal depository insurance and consequently was not exposed to custodial credit risk. The remaining deposits of \$795,948 were collateralized with securities held by the financial institution in the Town's name.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

#### NOTE 2 - DEPOSITS AND INVESTMENTS (CONTINUED)

Account Type	 Bank Balance		
Checking accounts Sweep accounts Savings accounts	\$ 35,535 1,010,413 142,531 1,188,479		

#### Investments:

Custodial credit risk for investments is that, in the event of failure of the counterparty, the Town will not be able to recover the value of its investments or collateral securities that are in possession of an outside party. Currently, the Town does not have a policy for custodial credit risk for investments.

At December 31, 2018, the Town had \$0 of investments.

Credit risk - Statutes for the State of Maine authorize the Town to invest in obligations of the U.S. Treasury, agencies and instrumentalities, other states and Canada, provided such securities are rated within the three highest grades by an approved rating service of the State of Maine, corporate stocks and bonds within statutory limits, financial institutions, mutual funds and repurchase agreements. The Town does not have an investment policy on credit risk. Generally, the Town invests excess funds in savings accounts and various insured certificates of deposit.

Interest rate risk - is the risk that changes in interest rates will adversely affect the fair value of an investment. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from fluctuations in interest rates.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

# NOTE 3 - INTERFUND RECEIVABLES AND PAYABLES

Interfund balances at June 30, 2018 consisted of the following individual fund receivables and payables:

		Receivables (Due from)				Payables (Due to)
General Fund Nonmajor Special Revenue Funds Nonmajor Capital Projects Funds	\$	11,512 30,202 410,210	\$	440,412 7,110 2,375		
	\$	451,924	\$	451,924		

# NOTE 4 - CAPITAL ASSETS

The following is a summary of changes in capital assets for the year ended June 30, 2018:

	Balance, 7/1/17	Α	dditions	Disp	osals		Balance, 6/30/18
Governmental activities							
Non-depreciated assets:							
Land	\$ 705,000	\$	-	\$	_	\$	705,000
	705,000		-		_		705,000
Depreciated assets:							
Buildings and improvements	658,231		49,928		-		708,159
Equipment, vehicles furniture and fixtures	836,477		-		-		836,477
Infrastructure	5,594,178		159,718				5,753,896
	7,088,886		209,646		-		7,298,532
Less: accumulated depreciation	 (4,327,355)		(170,646)		_		(4,498,001)
	2,761,531		39,000		_		2,800,531
Net capital assets	\$ 3,466,531	\$	39,000	\$		\$	3,505,531
Current year depreciation						•	40.750
General government						\$	13,753
Public safety							22,352
Highways and roads							125,803
Recreation						_	8,738
Total depreciation expense						\$	170,646

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

# NOTE 5 - LONG-TERM DEBT

The following is a summary of changes in the long-term debt for the year ended June 30, 2018:

	E	Balance, 7/1/17	 Additions	 Deletions	Balance, 6/30/18	Current Portion
Bonds payable Capital lease payable Accrued compensated	\$	723,000 1,902	\$ 175,000	\$ (201,000) (1,902)	\$ 697,000	\$ 236,000
absences		15,979	685	 _	16,664	16,664
Totals	\$	740,881	\$ 175,685	\$ (202,902)	\$ 713,664	\$ 252,664

The following is a summary of the bonds outstanding as of June 30, 2018:

\$170,000 - 2013 Bond with TD Bank due in annual principal and interest payments through August of 2018. The interest rate is set at 2.32% per annum.	\$ 34,000
\$300,000 - 2014 Bond with Camden National Bank due in annual principal and interest payments through August of 2019. The interest rate is set at 2.21% per annum.	120,000
\$300,000 - 2015 Bond with Camden National Bank due in annual principal and interest payments through September of 2020. The interest rate is set at 2.16% per annum.	180,000
\$235,000 - 2016 Bond with Camden National Bank due in annual principal and interest payments through October of 2021. The interest rate is set at 2.10% per annum.	188,000
\$175,000 - 2017 Bond with Camden National Bank due in annual principal and interest payments through September of 2022. The interest rate is set at 2.49% per annum.	175,000
Total bonds payable	\$ 697,000

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

#### NOTE 5 - LONG-TERM DEBT (CONTINUED)

The annual principal and interest requirements to amortize the bonds are as follows:

Year Ending						Total
June 30,	Principal		Principal I		De	bt Service
2019 2020 2021 2022	\$	236,000 202,000 142,000 82,000	\$	15,804 10,491 5,983 2,768	\$	251,804 212,491 147,983 84,768
2023-2027		35,000		884		35,884
	\$	697,000	\$	35,930	\$	732,930

#### NOTE 6 - RESTRICTED FUND BALANCES

At June 30, 2018, the Town had the following restricted fund balances:

Nonmajor permanent funds (Schedule H)

\$ 72,047

#### NOTE 7 - COMMITTED FUND BALANCE

At June 30, 2018, the Town had the following committed fund balance:

General fund:

Reserved for FY 2018 budget

\$ 100,000

#### NOTE 8 - ASSIGNED FUND BALANCES

At June 30, 2018, the Town had the following assigned fund balances:

Nonmajor special revenue funds (Schedule D)	\$ 30,202
Nonmajor capital projects funds (Schedule F)	 513,627
	\$ 543,829

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

#### NOTE 9 - DEFICIT FUND BALANCES

At June 30, 2018, the Town had the following deficit fund balances:

Baseball	\$ 402
Boat Launch	3,620
Ladd Rec Center Operations	3,088
Land & Buildings	1,122
Former Pettengill Property	 1,097
	\$ 9,329

# NOTE 10 - RISK MANAGEMENT - PARTICIPATION IN A PUBLIC ENTITY RISK POOL

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town participates in a public entity risk pool sponsored by the Maine Municipal Association. The Maine Municipal Association Group Risk Pool is a state chartered pool established exclusively for Maine municipalities. The pool provides certain property, liability, fidelity and vehicle coverage. If the assets of the pool are at any time actuarially determined to be insufficient to enable the pool to discharge its legal obligations, other obligations, and actuarially sound reserves, the pool has the power to make up the deficiency by the levy of a prorated assessment. There have been no deficiencies during the past three years and management believes that no deficiency exists at June 30, 2018.

The Town is a member of the Maine Municipal Association - Property and Casualty Pool and pays an annual premium for its coverage. Under the property portion of the policy, coverage is provided after a per occurrence deductible is met. The limit of coverage for liability claims brought under the Maine Tort Claims Act is \$400,000 per occurrence. A \$2,000,000 limit of liability is provided for liability claims outside the Maine Tort Claims Act. There is no aggregate liability limit. Coverage for Public Officials Liability, including Employment Practices, is a part of the program. Coverage is on an occurrence basis, rather than a "claims made" form. A \$2,000,000 limit of liability is provided for all claims for Wrongful Acts seeking monetary damages pursuant to federal or state law for which the Maine Tort Claims Act does not provide immunity or limitations. Each member has a \$4,000,000 annual aggregate limit. An annual sublimit of \$100,000 per member applies for all back wages and/or future salary awards for employment related claims, subject to a \$5,000 retention and a 10% contribution by the member.

#### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

NOTE 10 - RISK MANAGEMENT - PARTICIPATION IN A PUBLIC ENTITY RISK POOL (CONTINUED)

The Town is also a member of the Maine Municipal Association - Worker Compensation Trust Fund ("Fund"). The Fund was created to formulate, develop and administer a program of modified self-funding for the Fund's membership, obtain lower costs for worker's compensation coverage and develop a comprehensive loss control program. The Town pays an annual premium to the fund for its worker's compensation coverage. The Town's agreement with the Fund provides that the fund will be self-sustaining through member premiums and will provide, through commercial companies' reinsurance contracts, coverage for claims in excess of \$1,000,000.

The Town is also a member of the Maine Municipal Association - Unemployment Compensation Group Fund ("MMA UC Fund"). The MMA UC Fund was created to assist in meeting members' obligations under the Employment Security Act in an efficient and cost-effective manner. The Fund is composed of individual municipalities and other public and related non-profit entities that are individually self-insured but administered as a group. Within the Fund, each member has a separate account. As such, the Town makes quarterly payments into their account, based on rates developed by MMA's consulting actuary. Claims, if any, are paid out of the Town's own account. The Maine Department of Labor classifies MMA's UC Fund members as Direct Reimbursement Employers. In other words, the Fund reimburses the Maine DOL on the Town's behalf only when the Town has unemployment claims from present or former employees.

Occasionally, the Town may have layoffs or resignations or even a part-time employee losing a primary job, that lead to larger claims payments than anticipated. When claims exceed the balance of the Town's account, the UC Fund continues to pay the Town's claims with no regard for the negative balance. Repayment of a negative balance is spread out over a period of years to avoid a financial hardship to the Town.

Based on the coverage provided by the insurance purchased, the Town is not aware of any material actual or potential claim liabilities which should be recorded as of June 30, 2018. There were no significant reductions in insurance coverage from that of the prior year and amounts of settlements have not exceeded insurance coverage in the past three years.

#### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

#### NOTE 11 - OVERLAPPING DEBT

The Town is responsible for its proportionate share of County and Regional School Unit debt. At June 30, 2018, the County of Kennebec had no outstanding debt. The Town's share of school debt was as follows:

	OutstandingDebt	Town's Percentage	Total Share
RSU #38	\$ 12,702,751	17.10%	\$ 2,171,858

#### NOTE 12 - DEFERRED COMPENSATION PLAN

#### INTERNATIONAL CITY MANAGERS ASSOCIATION RETIREMENT CORPORATION

#### A. Plan Description

The Town contributes to a deferred compensation plan created in accordance with Internal Revenue Service Code Section 457 through the International City Management Association Retirement Corporation (ICMA-RC). The plan, available to all full-time Town employees, permits them to defer a portion of their salary, in addition to Town contributions, until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseen emergency. The plan is being maintained by ICMA Retirement Corporation.

All amounts of compensation deferred under the plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property, or rights are (until paid or made available to the employee or other beneficiary) to be held in a trust for the exclusive benefit of the participants and their beneficiaries.

It is the opinion of the Town's management that the Town has no liability for losses under the plan but does have the duty of due care that would be required of an ordinary prudent investor.

#### A. Funding Policy

The contribution requirements of plan members and the Town are established and may be amended by the Town's Board of Selectmen. The Town will contribute up to 5% of annual salary for employees that participate in the Town's defined benefit plan.

The Town's contributions to the plan for 2018, 2017, and 2016, were \$2,410, \$2,406 and \$2,413, respectively.

#### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

#### NOTE 13 - EXPENDITURES OVER APPROPRIATIONS

The following appropriations were exceeded by actual expenditures for the year ended June 30, 2018:

	 Excess
General Administration (Article 8)	\$ 10,851
Debt Service (Article 10)	2,153
Hearings and Elections (Article 11)	588
Code Enforcement and Land-Use Board Support (Article 16)	265
Transfer Station (Article 19)	15,768
Recreation (Article 21)	840
Land & Buildings (Article 22)	818
Capital Reserve (Article 23)	 5,119
	\$ 36,402

#### NOTE 14 - CONTINGENCIES AND COMMITMENTS

The Town participates in various intergovernmental grant programs which may be subject to future program compliance audits by the grantors or their representatives. Accordingly, the Town's compliance with applicable grant requirement may be established at some future date. The amount, if any, of any liabilities arising from the disallowance of expenditures or ineligibility of grant revenues cannot be determined at this time.

With regard to pending legal claims or any unasserted claims, it is not feasible at this time to predict or determine their outcome. Management believes, however, that settlement amounts, if any, will not have a material adverse effect on the Town's financial position.

On March 23, 2016, the Town entered into a contract with Robert J. Duplisea Jr. for assessing services for fiscal years 2017 through 2019. The total amount of the contract is for \$63,000. The amount paid for the year ended June 30, 2018 was \$21,000.

On November 1, 2016, the Town entered into a contract with Norton's Lawncare for mowing, trimming and lawn care maintenance. The contract is for the period of April 1, 2017 through October 30, 2020. The total amount of the contract is \$34,462.

On January 10, 2017, the Town entered into a contract with Bruen Construction for winter lot and highway maintenance for fiscal years 2018 through 2021 with a renewal option for 2022. The total amount of the contract is \$860,080.

#### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

#### NOTE 14 - CONTINGENCIES AND COMMITMENTS (CONTINUED)

A summary of the Town's contracts are as follows:

					R	obert J.		
Fiscal	Bruen	Construction	Bruen					
Year	W	inter lot	ŀ	Highway	A	ssesor's	1	Vorton
Ending	mai	ntenance	ma	intenance		agent	La	ndscape
2019	\$	2,700	\$	166,123	\$	21,450	\$	9,542
2020		2,800		169,238		-		9,944
2021		2,800		172,443		-		5,817
2022		2,900		175,413				-
	\$	11,200	\$	683,217	\$	21,450	\$	25,303

#### NOTE 15 - RELATED PARTIES

The assistant fire chief is the employee of a company that the Town sends fire equipment to be repaired and tested. The Town used this company before the assistant fire chief became an employee.

The fire chief is also the Town's Treasurer.

#### NOTE 16 - COMPARATIVE DATA/RECLASSIFICATIONS

Comparative total data for the prior year have been presented in selected sections of the accompanying financial statements in order to provide an understanding of the changes in the Town's financial position and operations. Also, certain amounts presented in the prior year's data have been reclassified to be consistent with the current year's presentation.

#### **NOTE 17 - RESTATEMENTS**

In 2018, the Town determined that certain transactions in prior years had been recorded incorrectly or omitted. Therefore, a restatement to the 2017 government-wide and fund financial statements was required. The beginning net position and general fund unassigned fund balance were restated by \$13,691 to transfer funds to a capital projects fund per warrant articles. The beginning net position and capital projects fire equipment fund assigned fund balance were restated by \$9,629 to correct a prior year fund balance. The resulting restatements decreased net position from \$4,113,465 to \$4,109,403, decreased the general fund unassigned fund balance from \$742,811 to \$729,120 and increased the capital projects fire equipment fund assigned fund balance from \$373 to \$10,002.

### Required Supplementary Information

Required supplementary information includes financial information and disclosures that are required by the Government Accounting Standards Board but are not considered a part of the basic financial statements. Such information includes:

 Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual -General Fund

### BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS BUDGET AND ACTUAL - GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2018

	Budgeted	l Am	ounts	Actual	Variance Positive		
	Original		Final	 Amounts	(	Negative)	
Budgetary Fund Balance, July 1, Restated Resources (Inflows):	\$ 729,120	\$	729,120	\$ 729,120	\$	-	
Property taxes	2,928,550		2,928,550	2,903,235		(25,315)	
Excise taxes	255,000		255,000	279,864		24,864	
Intergovernmental	145,136		145,136	145,824		688	
Charge for services	9,250		9,250	7,552		(1,698)	
Interest on taxes	17,000		17,000	10,954		(6,046)	
Interest income	1,000		1,000	6,414		5,414	
Other revenues	15,000		15,000	5,030		(9,970)	
Transfers from other funds	5,902		5,902	5,902		-	
Amounts Available for Appropriation	4,105,958		4,105,958	4,093,895		(12,063)	
Charges to Appropriations (Outflows):							
General government	268,196		268,196	279,079		(10,883)	
Public safety	94,012		94,012	89,290		4,722	
Highways and roads	292,290		292,290	287,779		4,511	
Sanitation	81,176		81,176	96,944		(15,768)	
Cobbossee watershed	2,536		2,536	2,536		_	
Recreation	22,926		22,926	23,766		(840)	
Organizations and social services	27,928		27,928	26,178		1,750	
Unclassified	4,124		4,124	7,804		(3,680)	
Education	2,171,858		2,171,858	2,171,858		_	
County tax	190,010		190,010	190,010		-	
Overlay	9,970		9,970	3,906		6,064	
Debt service:							
Principal	201,000		201,000	201,000		-	
Interest	15,812		15,812	17,965		(2,153)	
Transfers to other funds	95,000		95,000	100,119		(5,119)	
Total Charges to Appropriations	3,476,838		3,476,838	3,498,234		(21,396)	
Budgetary Fund Balance, June 30	\$ 629,120	\$	629,120	\$ 595,661	\$	(33,459)	
Utilization of Unassigned Fund Balance	\$ 100,000	\$	100,000	\$ 	\$	(100,000)	

#### Other Supplementary Information

Other supplementary information includes financial statements and schedules not required by the Government Accounting Standards Board, nor a part of the basic financial statements, but are presented for purposes of additional analysis.

- Schedule of Departmental Operations General Fund
- Combining Balance Sheet Nonmajor Governmental Funds
- Combining Schedule of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Governmental Funds
- Combining Balance Sheet Nonmajor Special Revenue Funds
- Combining Schedule of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Special Revenue Funds
- Combining Balance Sheet Nonmajor Capital Projects Funds
- Combining Schedule of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Capital Projects Funds
- Combining Balance Sheet Nonmajor Permanent Funds
- Combining Schedule of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Permanent Funds
- Schedule of General Capital Assets by Function
- Schedule of Changes in General Capital Assets by Function

## SCHEDULE OF DEPARTMENTAL OPERATIONS - GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2018

	Original Budget	Budge Adjustme		Final Budget	Actual		Variance Positive (Negative)			
EXPENDITURES	<u> </u>			<u> </u>				<u>, , , , , , , , , , , , , , , , , , , </u>		
General government:										
Administration	\$ 227,805	\$	-	\$ 227,805	\$	238,656	\$	(10,851)		
Contingency	2,500		-	2,500		1,679		821		
Code enforcement	13,514		-	13,514		13,779		(265)		
Assessing	22,800		-	22,800		22,800		-		
Elections/hearings	 1,577			1,577		2,165		(588)		
	 268,196			 268,196		279,079		(10,883)		
Public safety:										
Ambulance	_		_	_		10,998		(10,998)		
Law enforcement	38,941		_	38,941		3,900		35,041		
Fire department	55,071		_	55,071		49,952		5,119		
Animal control	-		_	· -		5,120		(5,120)		
PSAP/Dispatch	-		_	-		11,888		(11,888)		
Street lights	-		_	-		7,432		(7,432)		
<u> </u>	94,012		-	94,012		89,290		4,722		
Highways and roads:										
Roads	292,290		-	292,290		287,779		4,511		
	 292,290		-	292,290		287,779		4,511		
Sanitation:										
Transfer station	81,176		-	81,176		96,944		(15,768)		
	81,176		-	81,176		96,944		(15,768)		
Cobbossee watershed	 2,536			2,536		2,536				

# SCHEDULE OF DEPARTMENTAL OPERATIONS - GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2018

	Original Budget	Budget Adjustments	Final Budget	Actual	Variance Positive (Negative)
County tax	190,010	<u> </u>	190,010	190,010	<u>-</u>
Recreation	22,926	<u> </u>	22,926	23,766	(840)
Organizations and social services:		-	-	-	-
Humane Society	-	-	-	-	-
Cemetery Association	3,500	-	3,500	3,500	-
Library	6,000	-	6,000	6,000	-
Messenger	3,500	-	3,500	3,000	500
Rural Community Action	3,700	-	3,700	3,700	-
Senior Spectrum - KAA	1,254	-	1,254	1,004	250
Hospice of Kennebec	1,000	-	1,000	1,000	-
Family Violence	1,000	-	1,000	1,000	-
Maine Public Broadcasting	100	-	100	100	-
Kennebec Valley Behavioral Health	1,600	-	1,600	1,600	-
Red Cross	1,200	-	1,200	1,200	-
Sexual Assault Crisis Support Center	417	-	417	417	-
Children's Center	595	-	595	595	-
Community Health and Counseling Service	1,562	-	1,562	1,562	-
Food Pantry	2,500	-	2,500	1,500	1,000
•	27,928	-	27,928	26,178	1,750

# SCHEDULE OF DEPARTMENTAL OPERATIONS - GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2018

	Original Budget	Budget Adjustments	Final Budget	Actual	Variance Positive (Negative)
Unclassified:					
General assistance	1,500	-	1,500	-	1,500
Capital	-	-	-	3,733	(3,733)
Snowmobile	-	-	-	629	(629)
Land and buildings	2,624		2,624	3,442	(818)
	4,124		4,124	7,804	(3,680)
Education	2,171,858		2,171,858	2,171,858	
Debt service:					
Principal	201,000	-	201,000	201,000	-
Interest	15,812	-	15,812	17,965	(2,153)
	216,812		216,812	218,965	(2,153)
Transfers to other funds:					
Special revenue funds	10,000	-	10,000	10,000	-
Capital projects funds	85,000	-	85,000	90,119	(5,119)
	95,000		95,000	100,119	(5,119)
Overlay	9,970		9,970	3,906	6,064
Total Departmental Operations	\$ 3,476,838	\$ -	\$ 3,476,838	\$ 3,498,234	\$ (21,396)

# COMBINING BALANCE SHEET - NONMAJOR GOVERNMENTAL FUNDS JUNE 30, 2018

	R	Special evenue Funds		Capital Projects Funds	ermanent Funds	al Nonmajor vernmental Funds
ASSETS Cash and cash equivalents Due from other funds TOTAL ASSETS	\$	30,202 30,202	\$	103,417 410,210 513,627	\$ 74,074 - 74,074	\$ 177,491 440,412 617,903
LIABILITIES  Due to other funds  TOTAL LIABILITIES	\$	7,110 7,110	\$	2,375 2,375	\$ 2,027 2,027	\$ 11,512 11,512
FUND BALANCES Nonspendable Restricted Committed Assigned Unassigned TOTAL FUND BALANCES		30,202 (7,110) 23,092		513,627 (2,375) 511,252	 72,047 - - - 72,047	72,047 - 543,829 (9,485) 606,391
TOTAL LIABILITIES AND FUND BALANCES	\$	30,202	\$	513,627	\$ 74,074	\$ 617,903

# COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2018

	R	Special evenue Funds	Capital Projects Funds	rmanent Funds	al Nonmajor vernmental Funds
REVENUES					
Charges for services	\$	11,308	\$ -	\$ -	\$ 11,308
Interest income		-	333	321	654
Intergovernmental		22,458	-	-	22,458
Other income		118,978	 430	5,975	125,383
TOTAL REVENUES		152,744	 763	 6,296	 159,803
EXPENDITURES					
Capital outlay		55,579	175,193	17,819	248,591
Other		99,738	14,029		113,767
TOTAL EXPENDITURES		155,317	189,222	17,819	362,358
EXCESS OF REVENUES OVER					
(UNDER) EXPENDITURES		(2,573)	 (188,459)	 (11,523)	 (202,555)
OTHER FINANCING SOURCES (USES)					
Bond proceeds		-	175,000	-	175,000
Transfers in		10,000	90,119	-	100,119
Transfers (out)			 (5,902)	 	 (5,902)
TOTAL OTHER FINANCING SOURCES (USES)		10,000	259,217		269,217
NET CHANGE IN FUND BALANCES		7,427	70,758	(11,523)	66,662
FUND BALANCES - JULY 1, RESTATED		15,665	440,494	83,570	539,729
FUND BALANCES - JUNE 30	\$	23,092	\$ 511,252	\$ 72,047	\$ 606,391

## Special Revenue Funds

Special revenue funds are established to account for the proceeds of specific revenue sources (other than expendable trusts or for major capital projects) that are legally restricted to expenditures for specific purposes.

# COMBINING BALANCE SHEET - NONMAJOR SPECIAL REVENUES FUNDS JUNE 30, 2018

	nimal ontrol	Water Quality	S	oftball	Ba	seball	armers 1arket
ASSETS  Cash and cash equivalents  Due from other funds  TOTAL ASSETS	\$ 1,162 1,162	\$ 1,025 1,025	\$	- 333 333	\$	- - -	\$ - 1,272 1,272
LIABILITIES Accounts payable Due to other funds TOTAL LIABILITIES	\$ - - -	\$ - - -	\$	- - -	\$	- 402 402	\$ - - -
FUND BALANCES (DEFICITS)  Nonspendable Restricted Committed Assigned Unassigned TOTAL FUND BALANCES (DEFICITS)	- - 1,162 - 1,162	- - 1,025 - 1,025		- - 333 - 333		- - - (402) (402)	- - 1,272 - 1,272
TOTAL LIABILITIES AND FUND BALANCES (DEFICITS)	\$ 1,162	\$ 1,025	\$	333	\$		\$ 1,272

# COMBINING BALANCE SHEET - NONMAJOR SPECIAL REVENUES FUNDS JUNE 30, 2018

	I	Wayne History Project	Aging Ladd Rec at Center Home Operations		<u>L</u>	Boat aunch	 Soccer	Broadband Franchise Fees		
ASSETS Cash and cash equivalents Due from other funds TOTAL ASSETS	\$	3,973 3,973	\$ 5,845 5,845	\$	- - -	\$	<u>-</u>	\$ 2,818 2,818	\$	5,000 5,000
LIABILITIES Accounts payable Due to other funds TOTAL LIABILITIES	\$	- - -	\$ - - -	\$	3,088 3,088	\$	3,620 3,620	\$ - - -	\$	- - -
FUND BALANCES (DEFICITS)  Nonspendable Restricted Committed Assigned Unassigned TOTAL FUND BALANCES (DEFICITS)		3,973 3,973	 5,845 5,845		- - - (3,088) (3,088)		(3,620) (3,620)	- - 2,818 - 2,818		5,000 5,000
TOTAL LIABILITIES AND FUND BALANCES (DEFICITS)	\$	3,973	\$ 5,845	\$	_	\$	<u>-</u>	\$ 2,818	\$	5,000

# COMBINING BALANCE SHEET - NONMAJOR SPECIAL REVENUES FUNDS JUNE 30, 2018

	_add ovements	surance Claim	metery t Sales	nmunity ectory	h Wayne ool House	Total
ASSETS Cash and cash equivalents Due from other funds TOTAL ASSETS	\$ 1,350 1,350	\$ 2,530 2,530	\$ - 275 275	\$ - 155 155	\$ - 4,464 4,464	\$ 30,202 30,202
LIABILITIES Accounts payable Due to other funds TOTAL LIABILITIES	\$ - - - -	\$ - - -	\$ - - - -	\$ - - -	\$ - - -	\$ 7,110 7,110
FUND BALANCES (DEFICITS)  Nonspendable Restricted Committed Assigned Unassigned TOTAL FUND BALANCES (DEFICITS)	- - 1,350 - 1,350	2,530 2,530	- - - 275 - 275	- - - 155 - 155	- - 4,464 - 4,464	30,202 (7,110) 23,092
TOTAL LIABILITIES AND FUND BALANCES (DEFICITS)	\$ 1,350	\$ 2,530	\$ 275	\$ 155	\$ 4,464	\$ 30,202

# COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR SPECIAL REVENUES FUNDS FOR THE YEAR ENDED JUNE 30, 2018

	Animal Control		Water Quality		Softball		Baseball		armers larket
REVENUES Charges for services Intergovernmental Other income	\$	- - -	\$	- - -	\$	70 - -	\$	980 - -	\$ - - 705
TOTAL REVENUES						70		980	705
EXPENDITURES Capital outlay Other TOTAL EXPENDITURES		- - -		- 646 646		- 140 140		- 899 899	- 145 145
				0.10		110			 1.0
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES				(646)		(70)		81	560
OTHER FINANCING SOURCES (USES) Transfers in Transfers (out) TOTAL OTHER FINANCING SOURCES (USES)		- - -		- - -		- - -		- - -	 - - -
NET CHANGE IN FUND BALANCES (DEFICITS)		-		(646)		(70)		81	560
FUND BALANCES (DEFICITS) - JULY 1		1,162		1,671		403		(483)	712
FUND BALANCES (DEFICITS) - JUNE 30	\$	1,162	\$	1,025	\$	333	\$	(402)	\$ 1,272

# COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR SPECIAL REVENUES FUNDS FOR THE YEAR ENDED JUNE 30, 2018

	Wayne History Project	Aging at Home	Ladd Rec Center Operations	Boat Launch	Soccer	Broadband Franchise Fees
REVENUES Charges for services Intergovernmental Other income TOTAL REVENUES	\$ - - -	\$ - 13,158 350 13,508	\$ 10,258 4,300 78,604 93,162	\$ - - - -	\$ - - 1,231 1,231	\$ - 5,000 - 5,000
EXPENDITURES Capital outlay Other TOTAL EXPENDITURES	- - -	7,784	97,226 97,226	- - -	682 682	- - -
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES		5,724	(4,064)		549	5,000
OTHER FINANCING SOURCES (USES) Transfers in Transfers (out) TOTAL OTHER FINANCING SOURCES (USES)	- - -	- - -	- - -		- - -	- - -
NET CHANGE IN FUND BALANCES (DEFICITS)	-	5,724	(4,064)	-	549	5,000
FUND BALANCES (DEFICITS) - JULY 1	3,973	121	976	(3,620)	2,269	
FUND BALANCES (DEFICITS) - JUNE 30	\$ 3,973	\$ 5,845	\$ (3,088)	\$ (3,620)	\$ 2,818	\$ 5,000

# COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR SPECIAL REVENUES FUNDS FOR THE YEAR ENDED JUNE 30, 2018

	Ladd Improvements	Insurance Claim	Cemetery Lot Sales	Community Directory	North Wayne School House	Total
REVENUES Charges for services Intergovernmental Other income	\$ - - 35,450	\$ - -	\$ - - -	\$ - - -	\$ - - 2,638	\$ 11,308 22,458 118,978
TOTAL REVENUES	35,450	-			2,638	152,744
EXPENDITURES Capital outlay Other TOTAL EXPENDITURES	44,400	3,395 - 3,395		- - -	<u>-</u> 	55,579 99,738 155,317
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(8,950)	(3,395)			2,638	(2,573)
OTHER FINANCING SOURCES (USES) Transfers in Transfers (out)	10,000			_ 	_ 	10,000
TOTAL OTHER FINANCING SOURCES (USES)	10,000					10,000
NET CHANGE IN FUND BALANCES (DEFICITS)	1,050	(3,395)	-	-	2,638	7,427
FUND BALANCES (DEFICITS) - JULY 1	300	5,925	275	155	1,826	15,665
FUND BALANCES (DEFICITS) - JUNE 30	\$ 1,350	\$ 2,530	\$ 275	\$ 155	\$ 4,464	\$ 23,092

## Capital Projects Funds

Capital projects funds are established to account for financial resources to be used for the acquisition or construction of major capital facilities, other than those financed by proprietary or trust funds.

			Fire							
	T	ransfer		Road		Truck	Sa	nd/Salt		
		Station		Reserve		Reserve	Shed			
ASSETS Cash and cash equivalents Due from other funds TOTAL ASSETS	\$	37,670 37,670	\$	235,396 235,396	\$	103,417 2,573 105,990	\$	2,918 2,918		
LIABILITIES Accounts payable Due to other funds TOTAL LIABILITIES	\$	- - -	\$	- - -	\$	- - -	\$	- - -		
FUND BALANCES (DEFICITS) Nonspendable Restricted Committed Assigned Unassigned TOTAL FUND BALANCES (DEFICITS)	_	- - - 37,670 - 37,670		- - - 235,396 - 235,396		- - - 105,990 - 105,990		- - 2,918 - 2,918		
TOTAL LIABILITIES AND FUND BALANCES (DEFICITS)	\$	37,670	\$	235,396	\$	105,990	\$	2,918		

	Former Pettengill Property		Fire Equipment		Fire Station Addition		rd Road Paving	Foot Bridge
ASSETS Cash and cash equivalents Due from other funds TOTAL ASSETS	\$	- - -	\$	- 15,551 15,551	\$	- - -	\$ - 10,084 10,084	\$ 3,561 3,561
LIABILITIES Accounts payable Due to other funds TOTAL LIABILITIES	\$	1,097 1,097	\$	- - -	\$	- - -	\$ - -	\$ - - -
FUND BALANCES (DEFICITS) Nonspendable Restricted Committed Assigned Unassigned TOTAL FUND BALANCES (DEFICITS)		- - - (1,097) (1,097)		- - - 15,551 - 15,551	_	- - - - -	- - 10,084 - 10,084	- - 3,561 - 3,561
TOTAL LIABILITIES AND FUND BALANCES (DEFICITS)	\$		\$	15,551	\$		\$ 10,084	\$ 3,561

	Iscrabble Road	Lovejoy Pond Dam		Land & Buildings		Cemetery Stone Cleaning		Future Town Office		Besse Road nip Seal
ASSETS Cash and cash equivalents Due from other funds TOTAL ASSETS	\$ 2,811 2,811	\$	13,797 13,797	\$	- - -	\$	9,900 9,900	\$	62,402 62,402	\$ 4,800 4,800
LIABILITIES Accounts payable Due to other funds TOTAL LIABILITIES	\$ - - -	\$	- - -	\$	1,122 1,122	\$	- - -	\$	- - -	\$ - - -
FUND BALANCES (DEFICITS)  Nonspendable Restricted Committed Assigned Unassigned TOTAL FUND BALANCES (DEFICITS)	- - - 2,811 - 2,811		- - - 13,797 - 13,797		- - - - (1,122) (1,122)		9,900 - 9,900		- - - 62,402 - 62,402	- - - 4,800 - 4,800
TOTAL LIABILITIES AND FUND BALANCES (DEFICITS)	\$ 2,811	\$	13,797	\$	-	\$	9,900	\$	62,402	\$ 4,800

	Village Improvements		Technology		Emergency Management		Fire Pond			Total
ASSETS Cash and cash equivalents Due from other funds	\$	- 199	\$	- 6,945	\$	- -	\$	1,603	\$	103,417 410,210
TOTAL ASSETS	<u>\$</u>	199	\$	6,945	<u>\$</u>		\$	1,603	\$	513,627
LIABILITIES Accounts payable	\$	-	\$	-	\$	-	\$	-	\$	-
Due to other funds						156		-		2,375
TOTAL LIABILITIES						156				2,375
FUND BALANCES (DEFICITS)										
Nonspendable Restricted		-		-		-		-		-
Committed		_		_		_		_		_
Assigned		199		6,945		_		1,603		513,627
Unassigned		-		-		(156)		-		(2,375)
TOTAL FUND BALANCES (DEFICITS)		199		6,945		(156)		1,603		511,252
TOTAL LIABILITIES AND FUND BALANCES (DEFICITS)	\$	199	\$	6,945	\$		\$	1,603	\$	513,627
DIALIMOLO (DEI 10110)	Ψ	100	Ψ	0,040	Ψ		Ψ	1,000	Ψ	010,021

# COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR CAPITAL PROJECTS FUNDS FOR THE YEAR ENDED JUNE 30, 2018

	ransfer Station	Road Reserve	<u> </u>	Fire Truck Reserve	nd/Salt Shed
REVENUES Interest income Other income TOTAL REVENUES	\$ - - -	\$ - - -	\$	333	\$ - - -
EXPENDITURES Capital outlay Other TOTAL EXPENDITURES	- - -	175,193  175,193		- - -	- - -
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	 	(175,193)		333	
OTHER FINANCING SOURCES (USES) Bond proceeds Transfers in Transfers (out) TOTAL OTHER FINANCING SOURCES (USES)	(5,902) (5,902)	175,000 50,000 - 225,000		30,000	- - -
NET CHANGE IN FUND BALANCES (DEFICITS)	(5,902)	49,807		30,333	-
FUND BALANCES (DEFICITS) - JULY 1, RESTATED	43,572	185,589		75,657	2,918
FUND BALANCES (DEFICITS) - JUNE 30	\$ 37,670	\$ 235,396	\$	105,990	\$ 2,918

# COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR CAPITAL PROJECTS FUNDS FOR THE YEAR ENDED JUNE 30, 2018

	Former Pettengill Property	Fire Equipment	Fire Station Addition	Lord Road Paving	Foot Bridge
REVENUES Interest income Other income TOTAL REVENUES	\$ -	\$ - 430 430	\$ - - -	\$ - - -	\$ - - -
EXPENDITURES Capital outlay Other TOTAL EXPENDITURES		- - -	- - -	- - -	56 56
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES		430_	<u> </u>		(56)
OTHER FINANCING SOURCES (USES) Bond proceeds Transfers in Transfers (out) TOTAL OTHER FINANCING SOURCES (USES)	- - -	5,119 - 5,119	- - - -	- - -	- - - -
NET CHANGE IN FUND BALANCES (DEFICITS)	-	5,549	-	-	(56)
FUND BALANCES (DEFICITS) - JULY 1, RESTATED	(1,097	)10,002		10,084	3,617
FUND BALANCES (DEFICITS) - JUNE 30	\$ (1,097	) \$ 15,551	\$ -	\$ 10,084	\$ 3,561

# COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR CAPITAL PROJECTS FUNDS FOR THE YEAR ENDED JUNE 30, 2018

	Hardscrabble Road		Lovejoy Pond Dam	Land & Buildings	Cemetery Stone Cleaning	Future Town Office	Besse Road Chip Seal
REVENUES Interest income Other income TOTAL REVENUES	\$	- - -	\$ - - -	\$ - - -	\$ - - -	\$ - - -	\$ - - -
EXPENDITURES Capital outlay Other TOTAL EXPENDITURES		- - -	- - -	1,387 1,387		- - -	- - -
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES				(1,387)			
OTHER FINANCING SOURCES (USES) Bond proceeds Transfers in Transfers (out) TOTAL OTHER FINANCING SOURCES (USES)		- - - -	- - - -	- - - -	- - - -	- - - -	- - - -
NET CHANGE IN FUND BALANCES (DEFICITS)		-	-	(1,387)	-	-	-
FUND BALANCES (DEFICITS) - JULY 1, RESTATED		2,811	13,797	265	9,900	62,402	4,800
FUND BALANCES (DEFICITS) - JUNE 30	\$	2,811	\$ 13,797	\$ (1,122)	\$ 9,900	\$ 62,402	\$ 4,800

See accompanying independent auditors' report and notes to financial statements.

# COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR CAPITAL PROJECTS FUNDS FOR THE YEAR ENDED JUNE 30, 2018

	Village Improvements Techn			hnology	Emergency Management			-		
REVENUES Interest income Other income TOTAL REVENUES	\$	- - -	\$	- - -	\$	- 	\$	- - -	\$	333 430 763
EXPENDITURES Capital outlay Other TOTAL EXPENDITURES		- - -		2,200 2,200		- ,356 ,356		30 30		175,193 14,029 189,222
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES				(2,200)	(10,	,356)		(30)		(188,459)
OTHER FINANCING SOURCES (USES) Bond proceeds Transfers in Transfers (out) TOTAL OTHER FINANCING SOURCES (USES)		- - - -		- - - -		- ,000, - ,000		- - -		175,000 90,119 (5,902) 259,217
NET CHANGE IN FUND BALANCES (DEFICITS)		-		(2,200)	(5,	,356)		(30)		70,758
FUND BALANCES (DEFICITS) - JULY 1, RESTATED		199		9,145	5,	,200		1,633		440,494
FUND BALANCES (DEFICITS) - JUNE 30	\$	199	\$	6,945	\$ (	(156)	\$	1,603	\$	511,252

#### Permanent Funds

Permanent funds are used to account for assets held by the Town of Wayne, Maine that are legally restricted pursuant to Title 30-A, §5653 of the Maine State Statutes, as amended, and unless otherwise specified, only earnings, and not principal, may be used for purposes that benefit the Town or its citizenry. These funds have been established for various purposes.

# COMBINING BALANCE SHEET - NONMAJOR PERMANENT FUNDS JUNE 30, 2018

	_	Jaworksi Fund		Ladd ecreation	 Ruth Lee		Ladd Special	Total
ASSETS Cash and cash equivalents	\$	1,150	\$	41,914	\$ 8,547	\$	22,463	\$ 74,074
TOTAL ASSETS	\$	1,150	\$	41,914	\$ 8,547	\$	22,463	\$ 74,074
LIABILITIES	_					_		
Due to other funds	\$		\$		\$ 	\$	2,027	\$ 2,027
TOTAL LIABILITIES					 		2,027	 2,027
FUND BALANCES								
Nonspendable Restricted		- 1,150		- 41,914	- 8,547		- 20,436	- 72,047
Committed		-		-	-		-	-
Assigned		-		-	-		-	-
Unassigned		-						-
TOTAL FUND BALANCES		1,150		41,914	 8,547		20,436	 72,047
TOTAL LIABILITIES AND FUND								
BALANCES	\$	1,150	\$	41,914	\$ 8,547	\$	22,463	\$ 74,074

# COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR PERMANENT FUNDS FOR THE YEAR ENDED JUNE 30, 2018

	Jaworksi Fund		Ladd Recreation		Ruth Lee		Ladd Special		Total	
REVENUES Interest income Other income TOTAL REVENUES	\$	6	\$	148 4,125 4,273	\$	44 - 44	\$	123 1,850 1,973	\$	321 5,975 6,296
EXPENDITURES Capital outlay Other TOTAL EXPENDITURES		- - -		14,290 - 14,290		- - -		3,529 - 3,529		17,819 - 17,819
NET CHANGE IN FUND BALANCES		6		(10,017)		44		(1,556)		(11,523)
FUND BALANCES - JULY 1		1,144		51,931		8,503		21,992		83,570
FUND BALANCES - JUNE 30	\$	1,150	\$	41,914	\$	8,547	\$	20,436	\$	72,047

## **General Capital Assets**

General capital assets are those assets related to activities reported in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net position.

# SCHEDULE OF GENERAL CAPITAL ASSETS BY FUNCTION JUNE 30, 2018

	Land and -depreciable Assets	Building	uildings, Improvements Improvements	provements Equipment		ures, oment			Total		
General government Public safety Highways and roads Recreation Cemeteries Town-wide	\$ 190,000 40,000 - 100,000 210,000 165,000	\$	132,380 263,497 3,316 308,966	\$	22,617 - - -	\$	574,240 - 5,179,656 - - -	\$	896,620 1,117,357 5,182,972 431,583 210,000 165,000		
Total General Capital Assets	705,000		708,159		836,477		5,753,896		8,003,532		
Less: Accumulated Depreciation	 		(459,491)		(490,366)		(3,548,144)		(4,498,001)		
Net General Capital Assets	\$ 705,000	\$	248,668	\$	346,111	\$	2,205,752	\$	3,505,531		

# SCHEDULE OF CHANGES IN GENERAL CAPITAL ASSETS BY FUNCTION FOR THE YEAR ENDED JUNE 30, 2018

	General Capital Assets 7/1/17 Additions				Dele	tions	General Capital Assets 6/30/18		
General government	\$	896,620	\$	-	\$	-	\$	896,620	
Public safety		1,117,357		-		-		1,117,357	
Highways and roads		5,023,254		159,718		-		5,182,972	
Recreation		381,655		49,928		-		431,583	
Cemeteries		210,000		-		-		210,000	
Town-wide		165,000						165,000	
Total General Capital Assets		7,793,886		209,646		-		8,003,532	
Less: Accumulated Depreciation		(4,327,355)		(170,646)				(4,498,001)	
Net General Capital Assets	\$	3,466,531	\$	39,000	\$	_	\$	3,505,531	



#### Proven Expertise and Integrity

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Selectmen Town of Wayne Wayne, Maine

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Wayne, Maine as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Town of Wayne, Maine's basic financial statements, and have issued our report thereon dated May 23, 2019.

#### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Wayne, Maine's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Wayne, Maine's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Wayne, Maine's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Town of Wayne, Maine's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Buxton, Maine May 23, 2019

RHR Smith & Company